

RESOLUTION 391

**SPECIAL ADVISORY COMMISSION ON MANAGEMENT ISSUES (2003) AND
MEASURES FOR RESTRUCTURING THE FINANCES OF THE INSTITUTE**

The EXECUTIVE COMMITTEE, at its Twenty-third Regular Meeting,

HAVING SEEN:

The Report of the 2003 Meeting of the Special Advisory Commission on Management Issues -SACMI- (IICA/CE/Doc.424(03)rev.),

CONSIDERING:

That, in accordance with Resolution IICA/JIA/Res.341(99), the purpose of the SACMI is “to facilitate more regular discussion between the Director General and the Member States on administrative and financial initiatives and issues in order to facilitate the process of reaching consensus on those issues and initiatives in the Executive Committee and the Inter-American Board of Agriculture (IABA)”;

That the SACMI held its 2003 meeting at IICA Headquarters from May 29-30;

That the 2003 Report of the SACMI contains recommendations for both the Executive Committee and the General Directorate of the Institute on matters related to institutional policy, funding issues and other important matters intended to further the transformation of the Institute and strengthen its management;

That among these recommendations, the SACMI included a series of measures for restructuring the finances of the Institute, which are set out in the single Appendix attached to this resolution or that have been addressed in other resolutions of this Executive Committee;

That, pursuant to Article 9.1 of its Statute, the mandate of the SACMI was two years, and that by Resolution IICA/JIA/Res.366(XI-O/01), the IABA, at its Eleventh Regular Meeting, extended the duration of same to its Twelfth Regular Meeting;

That the members of the SACMI and the Director General have verbally endorsed renewal of the mandate of the Commission during this meeting of the Executive Committee,

RESOLVES:

1. To instruct the Director General to adopt and implement the measures set out in the Appendix attached to this resolution that fall within its sphere of competence.
2. In principle, to adopt the measures set out in the Appendix attached to this resolution that fall within the sphere of competence of the Executive Committee; to instruct the Director General to conduct the additional studies needed for implementing same; and to entrust the Director General with drafting the necessary amendments to the Rules of Procedure of the General Directorate and the Financial Rules, for consideration of the Executive Committee by correspondence or at its next meeting.
3. To recommend to the Inter-American Board of Agriculture (IABA), at its Twelfth Regular Meeting, to adopt the measures set out in the Appendix attached to this resolution that fall within its sphere of competence. To this end, the Executive Committee instructs the Director General to conduct the additional studies needed by the IABA for decision making.
4. To urge the Member States to provide the General Directorate with the support it requires to comply with this resolution.
5. To recommend that the IABA renew the mandate of the SACMI for two more years, until its Thirteenth Regular Meeting, pursuant to Article 9.1 of the Statute of the Commission, and to instruct the Director General to report bi-annually to the Member States on the measures adopted in response to the recommendations of the Commission.
6. To thank the SACMI for its work and, in particular, for its attention to analyzing and fine tuning the measures for restructuring the finances of IICA.

SUMMARY OF MEASURES FOR RESTRUCTURING THE INSTITUTE'S FINANCES

MEASURE	DECISION LEVEL	NEEDS STUDY	
For immediate application			
A	Any topic other than those included in the priorities set out in the current MTP must be financed with special funds	Res. 365, XXII CE	No
B	Request special contributions from the countries for specific projects and to finance the actions of their respective Offices	Res. 365, XXII CE	No
C	Promote the inclusion of new Associate Members	Res. 312, IX IABA	No
D	Gradually abandon the practice of administering external resources without technical responsibility	DG	No
E	Share the cost of offices and basic services with other international organizations	DG	No
F	Mobilize external resources: a) the direct costs of externally-funded projects are financed by the external fund; b) externally-funded projects pay IICA for indirect costs (INR)	DG	No
G	CATIs/INR resources are assigned institutionally, in accordance with defined priorities	DG	No
H	Take steps to secure resources for establishing the Endowment Fund	Res. 299, IX IABA	No
I	Request countries that have not done so to provide physical installations for IICA Offices	Res. 255, VIII IABA	No
J	Centralize the procurement of fixed assets and international services	DG	No
K	Establish alliances with academic and research institutions that have volunteer programs.	DG	No
L	Review and adjust the per diem policy	DG	No
M	Move in the direction of becoming a paperless organization, optimizing to this end the use of electronic communications.	DG	No
N	Keep the duration of meetings to a minimum, eliminating field trips and programs for accompanying spouses.	DG	No
O	Consider the possibility of holding IABA meetings at Headquarters, or that the host country covers the extra costs generated by holding them away from Headquarters.	DG	No
For presentation to IICA's governing bodies without additional study			
P	Support from the governments to make IICA the principal technical executing arm of multilateral financing organizations	EC	No
Q	Redirect financial contributions to other institutions and cooperative programs toward the design and implementation of joint programs and projects, and strengthen the Institute's participation in managing said funds, without prejudice to the obligations already established in agreements in force.	EC	No
For presentation to IICA's governing bodies with additional study			
R	Review and adjustment of the current organizational structure with Offices and Representatives in the Member States	EC, IABA	Yes
S	Invest in information and communications systems	EC	No